



OMEGA PHI ALPHA

NATIONAL SERVICE SORORITY

Sample Semester Calendar

Last Updated: July 23, 2020

The national team recognizes that most universities have shortened their in-person portion of the semester to allow students to travel home for Thanksgiving break and then finish their courses remotely.

With a shortened in-person semester, there is a limited timeline to try to fit in all the events and requirements.

We are providing a sample semester calendar. The purpose of this sample calendar is to make planning for this semester simple and minimize stress.

- This is not intended to be all inclusive or to accommodate each university’s schedule, but rather provide a template to work from.
- If your semester begins in September, modify this calendar accordingly.
- This does **not** replace the National Calendar.
- Please continue to reference the National Calendar for specific due dates.
 - You can find the 2020-2021 calendar in the Chapter Operations Toolkit.

As a reminder, chapters are required to follow their state, local, university, and CDC guidelines for events. This includes all meetings, ceremonies, and service events. We recommend that you offer as many meetings and events virtually as possible.

August 2020

Semester Week	Item	Notes
Week 0 (ending 8/8) Pre-semester start	Recruitment Plan	Submit recruitment plans according to the national calendar. Begin to advertise recruitment on all platforms.
Week 1 (ending 8/15)	First Executive Board meeting	
Week 2 (ending 8/22)	First chapter meeting	
	Finalize service projects for semester	Schedule projects in GreekTrack
Week 3 (ending 8/29)	Recruitment	The Future of Recruitment Guide
	Chapter Standard’s Board Meeting	CSB meets to review petitions for status changes and completes recommendations to submit to NSB

September 2020

Semester Week	Item	Notes
Week 4 (ending 9/5)	Recruitment	
	Review chapter constitution and bylaws	Make any necessary amendments at chapter meeting and submit to national office via GreekTrack
	Service Project #1	
Week 5 (ending 9/12)	Bid Day and New Member Ceremony	
	Turn in Bid Summary Form	Due within 24 hours of New Member ceremony
	Host a sisterhood event	See the Virtual Sisterhood Guide

Semester Week	Item	Notes
Week 6 (ending 9/19)	Service Project #2	
Week 7 (ending 9/26)	Service Project #3	
	Update membership statuses	GreekTrack

October 2020

Semester Week	Item	Notes
Week 8 (ending 10/3)	Chapter fundraiser	Launch a virtual fundraiser
Week 9 (ending 10/10)	Service Project #4	
Week 10 (ending 10/17)	Big/Little Reveal	Halfway through the NM process
	Leadership Development Module	
Week 11 (ending 10/24)	Service Project #5	
Week 12 (ending 10/31)	Sisterhood event	

November 2020

Semester Week	Item	Notes
Week 13 (ending 11/7)	Service Project #6	
Week 14 (ending 11/14)	Service Project #7	Additional project if 60% projects haven't been met or if sisters have not met 10 hour service requirement
Week 15 (ending 11/21)	New Member activation ceremony	
	Sisterhood event	
Week 16 (ending 11/28)	THANKSGIVING	End of OPA semester as finals week approaches and classes move to online only

December 2020

Semester Week	Item	Notes
Week 17 (ending 12/5)	Sisterhood event	Holiday party or event to celebrate end of semester
Week 18 (ending 12/12)	Submit end of semester reports	GreekTrack