

Position Description—Vice President of Programs

Title: Vice President of Programs

General Purpose: The Vice President of Programs provides strategic oversight of the sorority with a focus on the service, leadership, and sisterhood programs.

Classification: Elected

Level: National

Relationships to Other Positions:

Elected by:	Convention Delegation
Accountable to:	National Delegation, National Executive Board
Support from:	National Executive Board, appointees, and staff
Works with:	National Executive Board, appointees, and staff

Term of Service: 2 years

Time Commitment: 3 to 5 hours per week

Required Qualifications:

- An alumna member in good standing
- 5 years of professional, OPA, or nonprofit experience in managing people
- Excellent communication skills via electronic communication

Preferred Knowledge/Abilities/Experience:

- Organizational or personal programming development
- Leading or governing member service organizations

Duties and Responsibilities

- Provide NEB with programming information and projections to enable the development and successful implementation of strategic planning for the sorority

Convention/Mid-year/District Summit attendance required? Yes/Yes/No