

Position Description—National President

Title: National President

General Purpose: The president provides strategic oversight for the sorority in tandem with other officers of the National Executive Board.

Classification: Elected

Level: National

Relationships to Other Positions:

Elected by:	Convention Delegation
Accountable to:	National Delegation, National Executive Board
Support from:	National Executive Board, appointees, and staff
Works with:	National Executive Board, appointees, and staff

Term of Service: 2 years

Time Commitment: 5 to 10 hours per week

Required Qualifications:

- Alumna member in good standing
- A minimum of 10 years work or volunteer leadership experience, including managerial oversight
- Excellent communication skills via electronic communication

Preferred Knowledge/Abilities/Experience:

- Ideal candidate will have experience creating partnerships, leading teams, and have prior service in a nonprofit governance role

Duties and Responsibilities

- Oversee strategic vision and convene board discussion about trends and partnerships impacting the sorority's mission
- Consult with other board members about opportunities and concerns and provide leadership
- Preside at the national convention and meetings of the National Executive Board
- Sign contracts in the name of Omega Phi Alpha after legal review
- Appoint chief of staff, legal advisor, scholarship trustees, financial review committee chair, nominating committee chair and other committees as required
- Ensure that national constitution and bylaws are observed
- Serve as sorority's official spokesperson

Convention/Mid-year/District Summit attendance required? Yes/Yes/No